

Recruitment Specification



Company	Limehouse Software Ltd	Reason	New Role
Role	Consultation Services Director	Manager	Managing Director
Required	Immediate	Type of Role	Permanent
Salary	Attractive	Benefits	23 days holiday, 3% non contributory pension scheme, BUPA Health Care

Role summary	From the 250 customers currently using our software for online consultation purposes, we have identified a need and opportunity to introduce a professional service to advise and manage the entire process of consultation and stakeholder engagement. We are therefore looking to recruit a Consultation Services Director to identify, research and deliver key strategic consultation projects to our central and local government customers.
---------------------	---

Key Responsibilities	<ul style="list-style-type: none"> ▪ Launching the consultation services division to Limehouse customers and being responsible for the growth of this revenue stream ▪ Work with Sales and Marketing teams to define service offerings and route to market ▪ Work with Product Development team to assist with future product development ▪ Designing and delivering stakeholder engagement processes within the Public Sector ▪ Advising internally and externally on consultation best practice ▪ Collaboration and networking across the industry as the ‘Public Face’ of Limehouse Consultation Services ▪ Researching central and local government to identify new consultation requirements ▪ Managing internal resources to deliver successful consultation activities ▪ Integrating face-to-face, paper-based and electronic consultation methods ▪ Producing information and advice to support dialogue around complex issues
-----------------------------	--

Essential Skills	<ul style="list-style-type: none"> ▪ Extensive knowledge and experience of participatory processes in public policy decision making ▪ In depth understanding of the consultation methods currently used in all areas of the public sector ▪ Excellent knowledge of major statistical packages ▪ Extensive experience in designing and implementing a wide range of solutions in the fields of consultation ▪ A specialist in designing techniques that integrate face to face approaches to consultation and engagement with web-based tools. ▪ Strong networking skills ▪ Experience of delivering key consultation speeches to public sector organisations including policy makers ▪ Excellent face to face, presentation and project management skills.
-------------------------	--

Recruit via	Open	Interviewers	1 st - Professional Services Manager	2 nd - Managing Director
Interview Format	1 st - In person interview; 2 nd - In person interview;			

Company Profile	<p>Limehouse Software is the UK's top software provider of publishing and consultation solutions.</p> <p>Our pioneering software packages include ucreate (an internet-driven XML publishing solution for authoring and publishing complex documents to PDF/HTML/XML formats) and uengage (an innovative approach to interactive consultation via the web). Our solutions are developed in a J2EE environment combining Java, OpenSource tools commercial database technology, and XML/XSLT/XHTML standards-based development.</p> <p>With over 250 customers already using our solutions, our client base is expanding fast and so is our young, dynamic and highly-talented team of programmers, new business, training and support staff. Our US office is now well established and has now and we look forward to an exciting future as a multi-national company.</p>
------------------------	---

Limehouse Software is an equal opportunities employer